

FACILITY

DEVELOPERS

- 01** DESIGN CONSULTATION
Economic and operational project evaluation
- 02** ESTABLISHMENT OF JVU'S
Owner declarations, statutes, registrations in commercial registries, etc.
- 03** OTHER SERVICES
Drafting and implementation of contracts for services contractors, management and supervision of tender offers, setup of billing and capital tracking systems

RESIDENTIAL BUILDINGS

- 04** OPERATIONAL AND REGISTRATION MANAGEMENT
Membership records, JVU agendas, setup of billing and capital tracking systems, etc.
- 05** ECONOMIC ADMINISTRATION
Book keeping, tax consultation services, application for available subsidies and grants
- 06** TECHNICAL ADMINISTRATION
Revisions, repairs, renovations, emergency services, etc.

ADDITIONAL SERVICES

- 07** PROFESSIONAL CHAIRMAN
Acting in Chairman role when required to convene and conduct required meetings
- 08** PERSONNEL AND PAYROLL
Setting up efficient employment relations mandates, including human resources, tax advice, payroll systems implementation
- 09** LEASES AND SALES
Arrangement of sales and/or leases of vacant units , management of individual units, etc.